

**MOULTON COLLEGE**

**Minutes of the meeting of the Corporation Board  
held on Thursday, 22<sup>nd</sup> March 2018**

**Present:** Mr R Thompson (in the Chair), Mr A Clarkson, Mr S Davies, Mrs K Delamain-Blunt, Mr B Hansford, Mr L Howarth, Mr I James, Ms L Knapp, Mr T Neville, Mr S Spry and Mr A Thomson

**In attendance:** Miss A S Bruce, Mr G Davies, Mrs S Field, Mrs G M Hulley, Mr C Jackson and Mrs M Semak

**18/59 Corporation Training Session: Safeguarding**

In line with the Corporation's responsibilities for the protection of children, young people and vulnerable adults, the Director of Quality Improvement and Student Support provided the following briefing:

- i) What does Safeguarding include?
- ii) Who is responsible for Safeguarding?
- iii) What can you do to Safeguard our students?
- iv) Reporting a concern
- v) What happens next?

Members were informed that the briefing was being delivered to all staff including commercial teams and support staff. The presentation to governors had been adapted to confirm their responsibilities. Where the new software package, My Concern was concerned, all staff had been informed of the access arrangements and reporting requirements. In view of growing concerns relating to a growth in gang violence in the County and local town, the effectiveness of dissemination from other agencies was queried. The College had strong links with a range of external agencies and details of actions that had been taken to date were outlined. The Board questioned the relationship between health and safety issues and safeguarding issues and how these were managed by the College. Current systems were explained and clarity provided about the different reporting requirements and accountabilities at the College.

The Board noted the information provided in the briefing. The fact that staff were also receiving refresher training provided an additional level of assurance that was required in light of some of the findings from the recent inspection. In order that all staff fully understood their responsibilities in relation to Safeguarding, the Board recommended that:

- i) confirmation was provided that all staff received updated versions of Keeping Children Safe In Education as they became available;
- ii) confirmation was required that all staff had created a login for My Concern;
- iii) consideration should be given to having a system whereby all members of staff confirmed annually that they fully understand their responsibilities around safeguarding. Ideally, this should be formalised in writing and could potentially be part of the performance review and development process.

A copy of the PowerPoint slides was circulated to all Members on the 29<sup>th</sup> March 2018 as part of the Clerk's weekly mailing.

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**SECTION A – ROUTINE AND STANDING ITEMS**

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**18/60 Apologies for absence**

Apologies for absence were received from Mr R O'Driscoll, Mr S Gordon, Mr R Sadler and Mr M Thomson.

**18/61 Declarations of Interest**

There were no declarations of interest.

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**SECTION B – GOVERNANCE**

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**18/62 Meeting dates 2017-18**

A copy of the meeting dates for the rest of the academic year was circulated. It was agreed that the postponed Governance Development Day should be rescheduled to take place when Members are attending the College for a Corporation Board meeting. This would be in either June or July 2018.

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**SECTION C – OTHER MATTERS**

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**18/63 Date of next meeting**

The next meeting will be on Thursday, 26<sup>th</sup> April 2018 at 9.30 am in M6

**18/64 Any other business**

There was no other business.