

## STUDENT DECLARATION – 2015-2016

**As a student of Moulton College being transported to and from any of the College sites I declare that:**

1. I will abide by the College student rules and transport guidelines at all times. I understand that if I contravene the Student Rules, in force for the 2015/2016 session, insofar as they relate to student transport, my right to continue to use transport through arrangements with Moulton College may be removed, my bus pass withdrawn and further disciplinary action taken.
2. Should I be suspended or excluded from the College, I understand that I will automatically forfeit any right to use Home to College transport and will return any valid bus pass in my possession to the Transport Dept forthwith. I understand that I will forfeit any monies paid or owed in respect of such transport.
3. I understand that **I will be liable for payment of the agreed transport costs for the whole year.** I will not be entitled to any refund with regards to monies paid in advance.
4. I understand that caution money is paid by the student (**NOT** the sponsor) and is held by the College to ensure that repair costs for damage to vehicles, and/or their contents caused by students, can be met in the event of the individual/s responsible not being identified. ***In these circumstances the cost of repair will be charged to all students with an entitlement to travel on the journey, regardless of whether the student was present or not.***
5. I will undertake to carry a valid Moulton College Bus Pass at all times and make it available to anyone authorised to inspect it when using College transport.
6. I understand that if I lose my Bus Pass it is my responsibility to contact the Transport Office to organise a replacement for which an administration charge of **£5.00** will be made.
7. I understand that if I am refused entry onto a coach or minibus, due to my NOT carrying a valid Moulton College Bus Pass, it is my responsibility to make alternative arrangements to get into and home from College. Should the College deem it necessary to make arrangements for transport in these circumstances, I agree to pay any costs incurred in full.
8. I understand if I miss my transport for any reason and arrange transport of my own, I will not be reimbursed by the College.
9. I unconditionally accept that the College:-
  - i) is not responsible for providing transport where unavoidable delays/route changes are necessary due to unforeseen circumstances, i.e. road traffic accidents, traffic jams and adverse weather.
  - ii) reserves the right to vary routes and/or pick-up points/times for organisational or safety reasons.
10. All bus passes remain the property of Moulton College and may be removed in the event of:
  - any breach of College/student rules,
  - attempted or suspected fraudulent use of the pass,
  - the pass being damaged or interfered with.
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### **IMPORTANT**

By signing the attached Transport application form you are committing to transport and accepting the terms and conditions stated in the above declaration, for the **entire academic year 2015 / 2016.**

There is no requirement to request a new bus pass each term. By signing the declaration you have committed to receive one every term.

**Transport cannot be cancelled. You have signed for the year and therefore you have to pay for the seat for the whole year.**

Not collecting a bus pass for a specific term does not constitute the cancellation of your transport. You remain liable for the costs.