

## MOULTON COLLEGE FEC

### FINANCE AND GENERAL PURPOSES COMMITTEE

#### **Minutes of the Finance and General Purposes Committee Meeting Held on Thursday 24th September 2009**

**Present:** Mr C Alderson-Smith (in the Chair), Mr C Barney, Mr J Gaggini,  
Mr P Heygate, Mr C Moody and Mr R Thompson

**In Attendance:** Mr G Davies. Mr J Mair, Mr M Wilkinson

**09/159 Apologies for absence (agenda item 1)**

Apologies were received from Mrs C Boardman.

**09/160 Declarations of interest (agenda item 2)**

Mr Heygate declared an interest as a supplier to the College.

**09/161 Minutes of the meeting held on 27<sup>th</sup> August 2009 (agenda item 3, paper A)**

The minutes were accepted as a true and correct record.

**09/162 Matters Arising (agenda item 4)**

There were no matters arising.

**09/163 New Developments – Progress Report (agenda item 5)**

**a) LRC Extension (paper B)**

The financial report was discussed. The building was handed over on schedule and was now in use following its official opening on 16<sup>th</sup> September. Following discussion, *the report was noted.*

**b) Vocational Skills Academies**

**i) South Northants (paper Ci)**

The financial report was discussed. The College's work had been completed on schedule. However, the new building was unlikely to be ready until mid-October. Temporary provision had been made for classrooms and animal accommodation and the cost would be shared with the landlord. Following discussion, *the report was noted.*

**ii) East Northants (paper Cii)**

The financial report was discussed. The animal welfare building was complete and stocked. Work on the plumbing workshop extension had not yet started. Following discussion, *the report was noted.*

**iii) Daventry**

The financial report was discussed. The workshop was complete. Further external work would be carried out to the area around the exterior of the workshop. Following discussion, *the report was noted.*

- c) **Student Social Centre (paper D)**  
The financial report was discussed. Following discussion, *the report was noted.*
- d) **Sports Therapy Centre (paper E)**  
The financial report was discussed. Following discussion, *the report was noted.*

**09/164 Capital Development Programme (agenda item 6)**

- a) **Planning Applications**  
There had been no feedback following the meeting with the strategic planners. A meeting with the planning officers was due to take place the following week. The applications were likely to go to committee on 5<sup>th</sup> November. It was proposed to go to appeal on the houses on the grounds of non-determination. Following discussion, *the report was noted and it was agreed to submit an appeal.*
- b) **LSC Capital Support Application**  
Responses had been provided to a number of queries. The regional office had completed its review and confirmation of permission to build and borrow was awaited. It was proposed, under delegated powers from the Board, to instruct GSS to proceed to the detailed design stage. It was proposed that John Davis be appointed to manage the projects on behalf of the College on a consultancy basis. The services of Davis Langdon would not be required for the revised project. Following discussion, *the report was noted and the proposals were approved.*

Gerald Davies left the meeting.

- 09/165 Management Accounts for August 2009 (agenda item 7, paper F)**  
The accounts were discussed. The surplus to date was £17,489 over the budget. The College was in financial category B and rated Outstanding under the Framework for Excellence. Following discussion, *the accounts were approved.*
- 09/166 Student Association/Student Social Club budgets 2009-10 (agenda item 8, paper G)**  
The budgets were discussed. Both expected to make a surplus during the year. Following discussion, *the budgets were approved.*
- 09/167 ILR Update 2008-9 (agenda item 9, paper H)**  
The report was discussed. The overall position was satisfactory. The College now had 10 funding streams, each with separate targets which would need to be met in future. *Following discussion, the report was noted.*
- 09/168 Full-time enrolment 2009-10 (agenda item 10, paper I).** Recruitment to date to first year, full-time FE programmes was discussed. Numbers were about 170 higher than last year. The age distribution had not yet been checked. National Awards in Horticulture, Floristry and Arboriculture courses had been filled for the first time. Returning FE students started today and HE and all part-time courses would commence next week. Following discussion, *the report was noted.*
- 09/169 Provisional Success Rates 2008-9 (agenda item 11, paper J)**  
The report was discussed. All success rates were at or above national

benchmarks. Key skills results were outstanding. The 3572 key skills gained was more than the total for the rest of the county last year. Following discussion, *the report was noted.*

**09/170 Complaints Report 2008-9 (agenda item 12, paper K)**

The report was discussed. 14 written complaints had been dealt with under the formal Complaints Procedure last year. Following discussion, *the report was noted.*

**09/171 Committee Self-Assessment Report (agenda item 13, paper L)**

Proposed changes to the report were discussed. No further changes were made and, following discussion, *the Committee graded its work as 1.*

**09/172 Recruitment of ex-offenders Policy (agenda item 14, paper M)**

Proposed changes were discussed. They would bring the policy in line with the legislation which would shortly establish the Independent Safeguarding Authority. Following discussion, *the changes were approved for recommendation to the Board.*

**09/173 Treasury Management Report (agenda item 15, paper N)**

The report for the summer term was discussed, *and noted.*

**09/174 Date of next meeting (agenda item 16)**

Thursday 29<sup>th</sup> October 2009 at 9.30am in the Principal's Office. Mr Barney presented his apologies for absence.

**09/175 Any other businesses (agenda item 17)**

**a) Probation Service**

The Principal reported on a recent meeting with the LSC and Probation Service to discuss the admission of ex-offenders to college courses. Their admission depended on the type of offence, as protection of young, vulnerable people was the College's first priority.

Part 1 of the meeting concluded. Jamie Mair left the meeting.