

MOULTON COLLEGE
SEARCH AND GOVERNANCE COMMITTEE

Minutes of the meeting held on Thursday, 25th February 2021 at 2.00pm via Teams

Present: Mr D McVean (in the Chair), Mr A Clarkson, Mrs C Harris,
Mr C Matts, Mr T Neville OBE and Mr A Thomson

In attendance: Mrs G M Hulley

21/01 Apologies for absence (Agenda item 1)

There were no apologies for absence.

21/02 Declarations of interest (Agenda item 2)

There were no declarations of interest.

21/03 Minutes of the last meeting (Agenda item 3, Paper A)

The minutes of the meeting held on the 12th November 2020 had been circulated previously. The minutes were approved as a true and accurate record.

21/04 Actions outstanding (Agenda item 4, Paper B)

The two outstanding actions were in progress in line with agreed timelines.

21/05 Link Governor Scheme (Agenda item 5, Paper C)

The report provided an update on progress and key findings from visits associated with the Link Governor Scheme (Scheme) completed during autumn 2020. The report also provided confirmation of planned virtual learning walks for spring 2021 in light of Covid-19 restrictions. The Committee confirmed a number of further actions that were required with the Scheme including to:

- Ensure that any plans for 2021-22 factored in College growth and that consideration was given to sufficient coverage of all areas over a planned timetable of activities.
- Factor in training for governors around new areas, for example, T Levels and Apprenticeships in light of future growth.
- Ensure that all governors had the opportunity to be involved with the Scheme.
- Explore any opportunities for how employers could be involved with the Scheme.

Resolved: To receive the report on the Link Governor Scheme.

21/06 Governor Skills Audit (Agenda item 6, Paper D)

The updated Skills Audit had been completed by all Corporation members. The report presented a summary of ratings from each governor and had been analysed for the Corporation as a whole and for each Committee. Each Committee chairs' top 5 skills were included. Feedback from the Committee included:

- Agreement that there were a sufficient number of independent governors but gaps remained in relation to curriculum expertise in terms of content and deliver and, employer voice. Where the former was concerned,

consideration should be given to recruiting a Principal or Vice Principal to ensure challenge and questioning of the College Executive.

- Membership of Committees should be reviewed in order to explore opportunities to maximise expertise on each group.
- Succession planning arrangements for any governor who was due to retire in the next 24 months.

The Committee agreed a number of actions to be completed:

- Review if any changes to membership would have a positive impact on expertise.
- Each Committee to review the findings for its own group and agree any challenges or changes. In the event of gaps, consideration should be given to the use of co-optees in the short term.
- Share findings from the Skills Audit with Pauline Odulinski as part of the governance review.

Resolved: To receive the report on the Governor Skills Audit.

21/07

Governance Review (Agenda item 7)

The College had accepted an invitation to be part of an Education and Training and Foundation (ETF) funded project to review governance. Pauline Odulinski would lead the project. A number of meetings had taken place already; governors had completed a survey; and, Pauline had attended a Finance and Resources Committee meeting and planned to attend a TLA Committee meeting in April 2021.

The Committee agreed that Pauline should be invited to the next meeting of this Committee to share initial findings. The next Governor Development Day would focus on the governance review.

21/08

Governor Development Day (Agenda item 8)

A second governor development day would take place in April 2021 and would be planned around the governance review.

21/09

Any other business (Agenda item 9)

There was no other business.

21/10

Date of next meeting (Agenda item 10)

The Chair confirmed that in addition to agreed business items, the agenda for the next meeting would include feedback from the Committees on the skills audit; emerging findings from the governance review; and, groundwork completed to date on action plans before presentation of metrics at the April governor development day. The meeting would likely take place in April 2021.

Meeting closed at 2.27 pm.