

## **Student Careers Entitlement Statement**

The Moulton College Careers Team aims to provide good quality, impartial and confidential Careers Education, Information, Advice and Guidance (CEIAG) to both current and prospective students and their parents/carers. It aims to offer students external perspectives beyond college, raising ambitions and overcoming barriers to success. Moulton College is committed to achieving the Gatsby Benchmarks through a well-planned careers programme for all students.

### **As part of the careers programme all students will receive:**

- A college 'induction programme' highlighting CEIAG opportunities available at the college, the location of the Careers Hub and an introduction to the Careers Team.
- Access to the opportunity of having a one-to-one careers guidance interview with fully qualified and experienced careers advisers providing confidential and impartial advice and guidance. All SEND students will have a careers guidance interview with a careers adviser from Ideas 4 Careers who specialise in high needs careers support.
- A written personal action plan with SMART (specific, measurable, achievable, realistic and time driven) career and educational goals is provided after the careers interview.
- Access to the designated careers area on Moodle providing access to specialist career software packages and links to employability websites including the National Careers Service and iCould.
- Knowledge and understanding of post 18 options including training, further and higher education, apprenticeships and employment opportunities.
- Access to the Careers Hub for general careers advice enquiries and support from the careers team on job searching, application forms, CV writing and interview techniques.
- Expert guidance on the UCAS application process including support with writing personal statements and support with the application process for student finance.
- A CEIAG/employability tutorial programme delivered by Pastoral Development Officers in PSHE tutorials.

- Opportunities to participate in work experience relevant to their subject of study. The Employer Engagement Officers assist and support students locate work experience and complete the necessary documentation required for the placement.
- The opportunity to attend career/employability based events such as Careers Fairs, UCAS Information Events and other activities for National Careers Week and National Apprenticeship Week. (Details of events are on the careers calendar 2022-23).
- The opportunity to participate in individual school career days, career talks from visiting speakers on a variety of topics and visits to employers and other education training organisations.
- An understanding and overview of the range of job sectors available through curriculum links.
- Access to current labour market information that will aid career pathway planning

**As a result of the CEIAG programme students will be able to:**

- Understand the importance of developing personal skills and be aware of their own strengths, weaknesses and barriers, with a view to building on strengths, improving weaknesses and finding possible solutions to barriers through tutorial support, self-evaluations and guidance from careers professionals.
- Define the range of options and opportunities available at the end of their programme and understand what is required in order to pursue these opportunities through effective labour market information and careers guidance intervention.
- Complete course applications, job applications and write a CV to a high standard according to their industry requirements.
- Investigate programmes of further study and progression routes within their chosen field and make informed career decisions based on current and specific labour market information.
- Understand and appreciate the value of work/commercial experience and how this can support their progression into employment or further study.

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