

# Employability Course

## Level 2

STUDY MODE  
Full time

LOCATION  
Moulton

LEVEL  
Level 2

START DATE  
Sept 2025

DURATION  
1 year



Our Employability Course is designed to support you in developing the skills, knowledge, and confidence you need to find and sustain employment.

## What will I learn on the course?

You will typically gain skills in:

- CV writing and job applications
- Interview techniques and mock interviews
- Communication and teamwork
- Time management and organisation
- Digital skills (e.g., using email, job search platforms, Microsoft Office)
- Understanding workplace expectations and behaviours
- Confidence building and goal setting

Depending on your course options you may also study some of the following:

- Work placements or volunteering opportunities
- Industry-specific training (e.g., retail, hospitality, construction, Animal)
- English and maths

## What does a typical week look like?

A typical week might include:

- Classroom sessions covering employability topics
- Workshops on CVs, applications, and interviews
- Group activities to build teamwork and communication
- One-to-one coaching or mentoring
- Independent job search time
- Guest speakers from local employers or recruitment agencies

Courses can range from **a few days to several weeks**.

## How will I be assessed?

Assessment is usually informal and may include:

- Completion of a portfolio of work (e.g., CV, cover letter, action plan)
- Participation in mock interviews or presentations
- Feedback from tutors and peers
- A certificate of completion in Employability Skills

## Where can it lead to?

- Employment in a variety of sectors
- Apprenticeships or traineeships
- Further education or vocational training
- Volunteering or work experience placements
- Improved confidence and job search success
- Supported Internship

## What are the entry requirements for this course?

There are no formal entry qualification for this course. It is open to school leavers and students with an EHCP. It is also a good progression from our Pre-Supported Internship programme.

Visit this course on our website: <https://www.moulton.ac.uk/courses/pidsi2/employability-course--level-2>

For further information please contact the college: <https://www.moulton.ac.uk/contact>